**University of the Pacific**

**Graduate Research Conference Travel Grant Application**

**(2016-2017)**
**Submit electronically to Linda Hughes (lhughes@pacific.edu)**
**or in hard copy to the Office of Research & Graduate Studies (Knoles 206)**

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|  **Student Information**  |
| Last Name |  |
| First Name |  |
| ID# |  |
| E-mail |  |
| Local/Campus Address |  |
| Local/Campus Phone |  |
| **Faculty Mentor Information** |
| Last Name |  |
| First Name |  |
| Department |  |
| Campus Phone |  |
| E-mail |  |
| **Conference Information:** |
| Sponsoring Organization |  |
| Conference Location |  |
| Dates |  |
| Title of Paper/Presentation |  |

If this research involved human subjects does your faculty mentor have IRB approval Yes No

If this research was considered part of classroom research, do you now have an individual IRB approval to cover off campus presentation? Yes No

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| **Funding Request** |
| Airfare |  |
| Automobile (@ current mileage rate ([www.gsa.gov](http://www.gsa.gov)) |  |
| Ground Transportation (e.g., transit, taxi) |  |
| Lodging |  |
| Meals |  |
| Registration/Conference Fees |  |
| Is your department able to contribute towards your expenses? If so, how much? |  |
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| **Please attach:** | 1. A copy of your submitted abstract and notification of acceptance;
2. A brief ( max ½ page, 12 pt font, 1” margin single spaced) description of the project that you will be speaking about at the conference;
3. Statement from your department regarding additional support;
4. A letter of recommendation from your advisor.
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| Are you currently on Academic Probation? Yes No If yes, please explain        |
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Student Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Mentor Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_